

Neuroscience
Neuroscience 4985E Honours Thesis
Course Syllabus for Fall 2025/Winter 2026

Students who are in emotional and/or mental distress should refer to <https://www.uwo.ca/health/> for a complete list of options about how to obtain help.

1. Technical Requirements:



Stable internet connection



Laptop or computer

2. Important Dates:



Classes Begin	Reading Week	Classes End	Study day(s)	Exam Period
September 4	November 3–9	December 9	December 10	December 11–22

September 30, 2025: National Day for Truth and Reconciliation and is a non-instructional day

September 12, 2025: Last day to add or drop a Fall 12-week course

December 1, 2025: Last day to withdraw from a first-term half course without academic penalty

Classes Resume	Reading Week	Classes End	Study day(s)	Exam Period
January 5	February 14–22	April 9	April 10–11	April 12–30

January 30, 2026: Last day to withdraw from a Fall/Winter 24-week course without academic penalty

3. Contact Information

Course Coordinator	Contact Information
Jessica Grahn	jgrahn@uwo.ca

Instructor(s) or Teaching Assistant(s)	Contact Information
Jessica Grahn (Course Instructor)	jgrahn@uwo.ca
Madison Longmuir (Teaching Assistant)	mlongmu@uwo.ca
Chung Yan Isis So (Teaching Assistant)	cso2026@meds.uwo.ca

Course Description and Design

Delivery Mode: In-Person

An independent laboratory project in Neuroscience emphasizing experimental design, instrumentation, data collection and analysis, and communication of experimental results by oral, poster and written presentations

Prerequisite(s): Neuroscience 3000F/G with a minimum mark of 75%; one of Biology 2244A/B; Statistical Sciences 2244A/B; or Psychology 2811A/B and Psychology 2812A/B, or the former Psychology 2810; Pharmacology 3620; Physiology 3140A; one of Medical Sciences 3991F, Communication Sciences and Disorders 3317A/B, Psychology 3996F or Psychology 3997G, or the former Medical Sciences 3900F/G/Z, and registration in Year 4 of the Honours Specialization in Neuroscience

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

All course material will be posted to OWL Brightspace: <https://westernu.brightspace.com/d2l/login>. Any changes will be indicated on the OWL Brightspace site and discussed with the class.

If students need assistance, they can seek support on the [OWL Brightspace Help](#). Alternatively, they can contact the [Western Technology Services Helpdesk](#). They can be contacted by phone at 519-661-3800 or ext. 83800.

Current versions of all popular browsers (e.g., Safari, Chrome, Edge, Firefox) are supported with OWL Brightspace; what is most important is that you update your browser frequently to ensure it is current. All JavaScript and cookies should be enabled.

4. Learning Outcomes

Upon successful completion of this course, students will be able to:

- Access, interpret and critically evaluate research resources relevant to the thesis project.
- Formulate research hypotheses and/or questions to address the main topic of the honors thesis research and implement a research project to test
- Apply relevant statistical techniques and skills to the analysis and interpretation of the data for the honors thesis project.
- Evaluate the appropriateness of different methodological approaches to address the specific questions and/or hypotheses that pertain to the honors thesis project
- Use evidence to support conclusions drawn from past research and thesis work
- Communicate in writing accurately, clearly and logically, using the discourse of neuroscience
- Work collaboratively with relevant others (e.g., thesis supervisor, other students and research personnel in supervisor's lab, thesis course coordinator and TAs) to complete the honors thesis project in an ethical and timely fashion that also demonstrates an appropriate level of effort and professionalism

5. Course Content

Obtaining a Supervisor

It is the student's responsibility to locate a qualified supervisor for their thesis project. Full-time faculty members in the Western neuroscience community may serve as supervisors including members of the Departments of Physiology & Pharmacology, Psychology, Anatomy & Cell Biology, Biochemistry,

Neuro 4985E Syllabus

Biology, Communication Sciences & Disorders, Kinesiology, Psychiatry, the Robarts Research Institute and the Centre for Brain and Mind (formerly Brain and Mind Institute). If you are unsure whether an individual can serve as a thesis supervisor, please check with the course coordinator.

NOTE: If a proposed project is unsuitable for the honors thesis, the Course Coordinator may require modifications or the development of an alternate project. Neuroscience 4985E can't be completed without a supervisor and suitable research project. If either of these conditions is not met, you will be removed from the course.

To help you in your search for a supervisor, [faculty research interests](#) and [faculty that have participated](#) in the Neuroscience 4000E course are listed on the Neuroscience [website](#). The list includes many, but not all, Western neuroscience researchers. Similar lists with descriptions of faculty research interests can be found on the web pages of the departments and institutes. Prepare carefully before you meet with a potential supervisor. You should be able to provide a general idea of your neuroscience interests and background. Familiarity with the potential supervisor's research interests is highly recommended.

Meetings with your Supervisor (or Designate): It is also highly recommended that you schedule a regular meeting time with your supervisor. Regular meetings (i.e. twice a month) ensure timely completion of the major phases of your thesis. A suggested timeline is provided:

- Confirm Thesis Supervisor and Thesis Topic Early September
- Complete All Mandatory Training Mid-September
- Determine Specific Research Question Late September
- Determine Experimental Approach Late September
- Draft of Background Presentation Early October
- Begin Data Collection Mid-October
- Draft of Thesis Abstract and Introduction Early/Mid-October
- Second Draft of Preliminary Thesis Mid-January
- Data Collection Completed Mid-February
- Data Analysis End February
- Draft of Research Presentation Early March
- Draft of Final Thesis to Supervisor for Review Mid-March

NOTE. This schedule is a general guide for structuring your time. Your thesis project may vary somewhat. Establish with your supervisor a timetable for completing each major phase of your thesis (keeping in mind due dates for assignments). Some studies may require more time for research ethics approval.

Your supervisor (or designate) should be prepared to help you with most aspects of your thesis including scientific and ethical issues, research design, data analysis and interpretation, and thesis writing. During the initial phases of your project, your supervisor may also recommend readings on your thesis topic. Throughout the year, your supervisor should be prepared to provide you with feedback on written and oral assignments in the course.

As a student, you should recognize that there are many demands on your supervisor's time. You should therefore be well prepared for every meeting with your supervisor. As one specific example, you are expected to show initiative in searching for and being knowledgeable about the research literature in your thesis area. In order to receive feedback on written work, you should ensure that such work is submitted to your supervisor well in advance of the deadline for the assignment.

Safety and Ethics Training

Students **MUST** successfully complete all appropriate safety and ethical training courses as outlined in the first lecture **BEFORE** commencing research. The courses must be completed, and certificates uploaded to OWL Drop Box. Failure to comply with university safety and ethics regulations will result in

Neuro 4985E Syllabus

immediate suspension of the research project, notification of the appropriate governing bodies at Western and possible removal from the course.

6. Participation and Engagement

- ☒ Students are expected to participate and engage with content as much as possible (posting on the OWL forum, attending in-class lecture, asking questions at presentations, etc.)

7. Assessment and Evaluation

Below is the evaluation breakdown for the course. Any deviations will be communicated.

Assessment	Format	Weighting	Due Date	Flexibility
Thesis Paper 1— Abstract and Intro.	Owl Assignment/Turnitin	15%	Nov 28 th	72 hour no late penalty
Laboratory Mark I	Supervisor	15%	Dec 5 th	N/A
Thesis Paper 2 — Abstract, Intro, M&M and Preliminary Results.	Owl Assignment/Turnitin	15%	Feb 23 rd [Mon after Reading Week]	72 hour no late penalty
Final Thesis	Owl Assignment/Turnitin	35%	Apr 9 th	72 hour no late penalty
Laboratory Mark II	Supervisor	20%	Apr 9 th	N/A

Written Work: The format and type of material that should be included in the written papers will be discussed (Thesis writing lecture). Use the notes from that lecture as guidelines for your written documents. Please do not submit pdfs for the written assignments. Feedback is easier on non-pdf files. A preliminary written version of your thesis introduction and (mock) abstract is due **Nov 28th** and will be graded by the course coordinator and teaching assistants. This paper is worth 10% of your final grade in the course. A second preliminary version of your thesis including abstract, introduction, materials and methods and (partial) results is due **Feb 23rd**. At a minimum, it needs at least one results figure (even if only predicted or preliminary data) and one paragraph of results. This paper is worth 15% of your final grade in the course. The completed final thesis is due on **Apr. 9th** and is worth 35% of the final mark. Your supervisor and another neuroscience supervisor that have participated in the course will determine the grade for the final thesis.

NOTE: Written assignments uploaded through the OWL assignment tab will automatically be submitted to **Turnitin** to generate a similarity report. Students can view the Turnitin report and resubmit their assignments an unlimited number of times prior to the deadline. It is understood that there may be overlap between Thesis Paper 1, 2, and the Final Thesis, as different sections are repeated in the different drafts. This will not be penalized.

Thesis Format: Latest version of any well-respected neuroscience journal, typically a preferred journal of the supervisor. Detailed formatting instructions, including citation format, can be found on the journal/publisher's website. In general, the thesis will include an Abstract, Introduction, Methods/Results, Discussion, Acknowledgements, and References, as well as illustrative Figures. Example theses can be found here: <https://www.jessicagrahn.com/past-honours-thesis-projects.html>. Ask your supervisor or others in your lab if they have examples from previous years.

Neuro 4985E Syllabus

Laboratory Marks: Laboratory grades will be provided by the supervisor and based on the student's level of enthusiasm and professionalism, active engagement and time spent on the project, maintaining proper laboratory records, learning the relevant literature for the research area, engaging in laboratory meetings etc. The course coordinator or TA will contact the supervisor directly to obtain the laboratory mark.

A poor laboratory mark (<70%) and/or concerns about performance expressed by the supervisor will initiate one or more meetings with the course coordinator and/or others (i.e. thesis supervisor, academic counselling) at the discretion of the course coordinator. Failure to devote the minimum 15 hours/week to the research project may result in an 'F' in the course.

NOTE: Neuroscience 4985E is an essay course. Students must receive a passing grade in both the overall course and the written thesis assignments. Failure to submit a thesis assignment may- or the final thesis will- result in 'F' for the course.

Information about flexibility in assessment

- ☒ Flexibility in assessment has been applied to this course; therefore, academic consideration requests may be denied on the assessments where flexibility is included
- ☒ This course employs flexible deadlines for written assignments. For each assignment, students are expected to submit the assignment by the deadline listed. Should illness or extenuating circumstances arise, students are permitted to submit their assignment up to 72 hours past the deadline without a late penalty. Should students submit their assessment beyond 72 hours past the deadline, a late penalty of 20% per day will be subtracted from the assessed grade. Requests for academic consideration supported by documentation must be submitted within 48 hours of the original deadline. The instructor reserves the right to deny such academic considerations, given the deadline flexibility provided. If you have a long- term academic consideration or an accommodation for disability that allows greater flexibility than provided here, please reach out to your instructor at least one week prior to the posted deadline.

General information about assessments

- ☒ All assignments are due at 11:59 PM EST unless otherwise specified
- ☒ Students are responsible for ensuring that the correct file version is uploaded; incorrect submissions including corrupt files could be subject to late penalties (see below) or a 0
- ☒ Written assignments will be submitted to Turnitin (statement in policies below)
- ☒ Students will have unlimited submissions to Turnitin
- ☒ Rubrics will be used to evaluate assessments and will be posted with the instructions
- ☒ A student might not receive the same grade as their group members if it is determined that the distribution of work was not equal
- ☒ After an assessment is returned, students should wait 24 hours to digest feedback before contacting their evaluator; to ensure a timely response, reach out within 7 days
- ☒ Prior to the filing of a written request for relief, students must attempt to resolve the concern regarding a mark or grade through informal consultation with the instructor. If the student is dissatisfied with the decision of the instructor or does not receive a decision from the instructor, a written request for relief must be submitted to the Department Chair within three (3) weeks from the date that the mark was issued.

Click [here](#) for a detailed and comprehensive set of policies and regulations concerning examinations and grading. The table below outlines the University-wide grade descriptors.

A+	90-100	One could scarcely expect better from a student at this level
A	80-89	Superior work which is clearly above average
B	70-79	Good work, meeting all requirements, and eminently satisfactory
C	60-69	Competent work, meeting requirements
D	50-59	Fair work, minimally acceptable

Neuro 4985E Syllabus

F	below 50	Fail
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Information about late or missed assessments:

- ☒ Late assessments without academic consideration will be subject to a late penalty 20 %/day
- ☒ An assessment cannot be submitted after it has been returned to the class
- ☒ Written components must be passed to complete the course. See Essay Course Guidelines below.
- ☒ If a make-up assessment is missed with documentation, the student will receive an INC and complete the task the next time the course is offered
- ☒ For written assignments with accommodation, the accommodation must cover the initial due date and the full 72-hour 'no-late-penalty' period. (Late assessments with accommodation should be submitted 24 hours after the end of the accommodation period)

INC (Incomplete Standing): If a student has been approved by the Academic Advising Office (in consultation with the instructor/department) to complete term work at a later date, an INC will be assigned. Students with INC will have their course load in subsequent terms reduced to allow them to complete outstanding course work. Students may request permission from Academic Advising to carry a full course load for the term the incomplete course work is scheduled.

SPC (Special examination): If a student has been approved by the Academic Advising Office to write a Special Examination and the final exam is the only outstanding course component, an SPC will be assigned. If the class has a makeup exam, the student is expected to write the makeup exam. **If the class doesn't have a makeup exam** or the student misses the makeup exam for reasons approved by the Academic Advising Office, the student will write the exam the next time the course is offered, **which could impact program progression**. Outstanding SPCs will reduce the course load for the term the exam is deferred as outlined in [Definitions of Types of Examinations](#) policy.

8. Communication

- ☒ Students should check the OWL Brightspace site every 24–48 hours
- ☒ Students should email their instructor(s) and teaching assistant(s) using email.
- ☒ Emails will be monitored daily; students will receive a response in 24–48 hours
- ☒ This course will use discussions on Brightspace.
- ☒ Students should post all course-related queries on the discussion forum so that everyone can access the questions and responses

9. Office Hours

- ☒ Office hours will be held in person or over zoom
- ☒ Office hours will be held individually

10. Course Materials

- ☒ All resources will be posted on OWL Brightspace

11. Professionalism & Privacy

Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:

- ☒ All course materials created by the instructor(s) are copyrighted and cannot be sold/shared/upload (e.g., Must Knows Facebook group, Course Hero, Chegg, ChatGPT, etc.)
- ☒ Recordings are not permitted (audio or video) without explicit permission
- ☒ Permitted recordings are not to be distributed

- ☒ Students will be expected to take an academic integrity pledge before some assessments

Western is committed to providing a learning and working environment that is free of harassment and discrimination. All **students**, staff, and faculty have a role in this commitment and have a responsibility to ensure and promote a safe and respectful learning and working environment. Relevant policies include Western's Non-Discrimination/Harassment Policy (M.A.P.P. 1.35) and Non-Discrimination/Harassment Policy – Administrative Procedures (M.A.P.P. 1.35). Any **student**, staff, or faculty member who experiences or witnesses' behaviour that may be harassment or discrimination **must report the behaviour** to the Western's Human Rights Office. Harassment and discrimination can be human rights-based, which is also known as EDI-based, (sexism, racism, transphobia, homophobia, islamophobia, xenophobia, antisemitism, and ableism) or non-human rights-based (personal harassment or workplace harassment).

12. How to Be Successful in this Class

Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.

1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the term and schedule time at the start of each week to get organized and manage your time.
2. Ensure you are in regular contact with your research supervisor.
3. Write regularly. Do not leave written assignments until the week they are due, but begin creating and editing them early on in the course.
4. Create a Gantt chart (google can help) with your thesis tasks, working backward from deadlines.
5. Practice your presentations with peers and your lab/supervisor before presenting in class.
6. Do not be afraid to ask questions. If you are struggling with a topic, check the online discussion boards or contact your instructor and or teaching assistants.
7. Reward yourself for successes. It seems easier to motivate ourselves knowing that there is something waiting for us at the end of the task.

13. Western Academic Policies/Procedures and Statements

A. Absence from Course Commitments

Medical, Compassionate, or Extenuating Circumstances

Students missing course work for medical, compassionate, or extenuating circumstances can request academic consideration by completing a request at the [central academic consideration portal](#). Students are permitted one academic consideration request per course per term **without** supporting documentation. Note that supporting documentation is **always** required for academic consideration requests for examinations scheduled by the office of the registrar (e.g., December and April exams) and for practical laboratory and performance tests (typically scheduled during the last week of the term).

Students should also note that the instructor may **designate** one assessment per course per term that requires supporting documentation. This designated assessment is described elsewhere in this document. Academic consideration requests may be denied when flexibility in assessment has already been included. Examples of flexibility in assessment include when there are assessments not required for calculation of the final grade (e.g. 8 out of 10 quizzes) or there is flexibility in the submission timeframe (e.g. 72 hour no late penalty period).

Please note that any academic considerations granted in this course will be determined by the instructor of this course, in consultation with the academic advisors in your Faculty of Registration, in accordance with information presented in this course syllabus. Supporting documentation for academic considerations

Neuro 4985E Syllabus

for absences due to illness should use the Student Medical Certificate or, where that is not possible, equivalent documentation by a health care practitioner.

Policy: [Academic Consideration – Undergraduate Students in First Entry Programs](#)

Procedures: [Student Medical Certificate](#)

Religious Holidays

Students should review the policy for Accommodation for Religious Holidays (Appendix 1). Where a student will be unable to write examinations and term tests due to a conflicting religious holiday, they should inform their instructors as soon as possible but not later than two weeks prior to writing the examination/term test. In the case of conflict with a midterm test, students should inform their instructor as soon as possible but not later than one week prior to the midterm.

Policy: [Accommodation for Religious Holidays](#)

Special Examinations

A Special Examination is any examination other than the regular examination, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examinations dates.

Policy: [Definitions of Types of Examinations](#)

B. Academic Appeals and Scholastic Offenses

Students can file a **request for relief from academic decisions** if the request is based on one or more grounds listed in the policy. Requests for relief generally fall into three categories, which are also listed in the policy. All requests for relief must be supported by evidence. A request for relief from academic decisions process was formally referred to as an appeal. Refer to the policy and procedures about further details and timelines.

Policy: [Requests for Relief from Academic Decisions](#)

Procedures: [Undergraduate Student Academic Requests for Relief](#)

Scholastic offences are taken seriously, and students are directed to read the appropriate policy, specifically, the definition of what constitutes a scholastic offence.

Policy: [Scholastic Offences](#)

Procedures: [Undergraduate Scholastic Offences](#)

Students may **appeal** some academic and scholastic disciplinary decisions by a Dean or their designate, to the Senate Review Board Academic (SRBA).

Policy: [Senate Review Board Academic Appeals](#)

Procedures: [Senate Review Board Academic Appeals](#)

C. Accessibility Statement

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding an accommodation.

Policy: [Academic Accommodation for Students with Disabilities](#)

D. Correspondence Statement

The centrally administered **e-mail account** provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner.

E. Discovery Credit Statement

Students are permitted to designate up to 1.0 Discovery Credit course (or equivalent) for pass/fail grading that can be counted toward the overall course credits required for their degree program.

Policy: [Undergraduate Course Credit](#)

Procedures: [Discovery Credits](#)

F. Essay Course Guidelines

The guidelines for the minimum written assignments refer to the cumulative amount of written work, including examinations. An essay course must normally involve total written assignments (essays or other appropriate prose composition) as follows:

- Full course (1000 to 1999): at least 3000 words
- Half course (1000 to 1999): at least 1500 words
- Full course (2000 and above): at least 5000 words
- Half course (2000 and above): at least 2500 words

and must be so structured that the student is required to demonstrate competence in essay writing to pass the course. The structure of the essay course must be such that in order to pass the course, the student must exhibit some minimal level of competence in essay writing and the appropriate level of knowledge of the content of the course.

Policy: [Course Numbering Policy, Essay Courses, and Hours of Instruction](#)

G. Statement on the Use of Electronic Devices

[Insert a clear statement of what electronic devices will or will not be allowed during tests and examinations.]

H. Statement on the Use of Generative Artificial Intelligence (AI)

Within this course, students are permitted to use AI tools exclusively for information gathering and preliminary research purposes. It is essential that students critically evaluate the obtained information, exercise independent thinking, and engage in original research to synthesize and develop their own ideas, arguments, and perspectives. The use of AI tools can serve as a starting point for exploration, with students expected to uphold academic integrity by appropriately attributing all sources and avoiding plagiarism. Assignments and/or lab reports should reflect the students' own thoughts and independent written work. Generative AI often produces prose that violates good standards for scientific writing (e.g., conciseness, consistency of terminology). By adhering to these guidelines, students contribute to a responsible and ethical learning environment that promotes critical thinking, independent inquiry and allows them to produce original written contributions.

I. Turnitin and other similarity review software

Neuro 4985E Syllabus

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and [Turnitin.com](https://www.turnitin.com).

Policy: [Evaluation of Academic Performance](#)

14. BMSUE Academic Policies and Statements

A. Cell Phone and Electronic Device Policy (for in-person tests and exams)

The Schulich School of Medicine & Dentistry is committed to ensuring that testing and evaluation are undertaken fairly across all our departments and programs. For all tests and exams, it is the policy of the School that any electronic devices, e.g., cell phones, tablets, cameras, smart glasses, smart watch or iPod are strictly prohibited. These devices **MUST** be left either at home or with the student's bag/jacket at the front of the room and **MUST NOT** be at the test/exam desk or in the individual's pocket. Any student found with one of these prohibited devices will receive a grade of zero on the test or exam **and this will be documented as a Scholastic Offence**. Non-programmable calculators are only allowed when indicated by the instructor. The program is not responsible for stolen/lost or broken devices.

B. Copyright and Audio/Video Recording Statement

Course materials produced by faculty are copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. You must always ask permission to record another individual and you should never share or distribute recordings.

C. Rounding of Marks Statement

Across the Basic Medical Sciences Undergraduate Education programs, we strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** in this course are rounded to the nearest whole number based on the first decimal place. For example, a grade of 74.49 or lower will be rounded to 74, whereas 74.50 or higher will be rounded to 75.

Marks **WILL NOT** be arbitrarily increased to the next grade or GPA, e.g., a 79 will **NOT** be increased to an 80, and 84 **WILL NOT** be increased to an 85, etc. The mark attained is the mark you achieved, and the mark assigned; requests for arbitrary mark increasing will be denied. **Marks will be assigned based on assessments in the syllabus and no extra work or tasks will be assigned to increase a mark.**

Course grade rounding provisions differ from cumulative and term averages, which will be calculated to two decimal places and rounded to the nearest whole number with .45 rounded up, for the purposes of admission to and progression in modules, scholarship retention, and Dean's Honour List.

Policy: [Marks/Grades; Definitions of Grades; Grading Scale for Undergraduate Students](#)

15. Support Services

Students who are in emotional/mental distress should refer to Mental Health @Western <https://www.uwo.ca/health/> for a complete list of options about how to obtain help.

Statement on Gender-Based and Sexual Violence

Neuro 4985E Syllabus

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at the following website:

https://www.uwo.ca/health/student_support/survivor_support/get-help.html

To connect with a case manager or set up an appointment, please contact support@uwo.ca.

Other important links:

- [Academic Advising \(Science and Basic Medical Sciences\)](#)
- [Learning Development and Success](#)
- [Office of the Registrar](#)
- [Wellness & Wellbeing](#)
- [Western USC Services](#)

Appendix 1: Western University Academic Policies and Procedures

Academic Policy	Name of Policy/Procedure	Links
General Policy	Marks/Grades; Definitions of Grades; Grading Scale for Undergraduate Students	Policy
General Policy	Structure of the Academic Year	Policy
Registration, Progression, Graduation	Course Numbering Policy, Essay Courses, and Hours of Instruction	Policy
Registration, Progression, Graduation	Undergraduate Course Credit	Policy • Procedures
Examinations	Definitions of Types of Examinations	Policy
Examinations	Evaluation of Academic Performance	Policy
Examinations	Examination Conflicts	Policy
Rights and Responsibilities	Academic Accommodation for Students with Disabilities	Policy
Rights and Responsibilities	Accommodation for Religious Holidays	Policy
Rights and Responsibilities	Policy on Academic Consideration – Undergraduate Students in First Entry Programs	Policy • Procedures
Rights and Responsibilities	Requests for Relief from Academic Decisions (Undergraduate)	Policy • Procedures
Rights and Responsibilities	Requests for Relief from Academic Decisions (Graduate)	Policy • Procedures
Rights and Responsibilities	Scholastic Offences (Undergraduate)	Policy • Procedures
Rights and Responsibilities	Senate Review Board Academic Appeals	Policy • Procedures